


**Annexure 15**  
**Model template for preparing BTOR on meetings**

ROD/HOD: IDD		File No: --
Disposal Level: NA		Priority & timeframe: Normal
1	Nature and details of meeting	Visit of Kolki PACS of Upleta Block, Rajkot for conduct of Cooperative Literacy Camp and review of status of PACS Computerisation.
2	Agenda for the meeting	To conduct Cooperative Literacy Camp (IYC event) and to review the status of PACS Computerisation.
3	Date & time of meeting	15.05.2025
4	Place & venue of meeting	Vi. Kolki, Upleta, Rajkot
5	Convened by	DDM
6	Chaired by	DDM
7	Important participants	PACS Computerisation: DDM, PACS Secretary, Dy. Manager, RDC Bank, Kolki Branch  Cooperative Literacy Camp: DDM, PACS Secretary, PACS president, Dy. Zonal, Manager and Dy. Manager of RDC Bank, Committee members of PACS, official from DRCS, Rajkot and the farmers and the residents of the village.
8	Important issues discussed (which are of relevance to NABARD)	
<p>The undersigned visited Shri Kolki SSML in connection with conduct of Cooperative Literacy Camp under International Year of Cooperation. During the visit, the undersigned also reviewed the progress of PACS computerization and took the feedback from the Dy. Manager RDC Bank Kolki Branch PACS Secretary.</p> <p>PACS Computerization:</p> <ul style="list-style-type: none"> <li>Shri Kolki SSML serves 800 borrowing members from village Kolki. The PACS has portfolio of loans of Rs.17.00 crore (13.50 KCC, 3.50 MT/LT) as on 15.05.2025. PACS has total 20 godowns, of which 10 godowns have been let out and remaining 10 Godowns are used for storage of inputs. The PACS has achieved a business of Rs.5.62 cr from business of input (fertilisers, seeds, pesticides, cement) as on 31.03.2025. The PACS also run general store which has achieved a total business of 50.00 lakhs as on 31.03.2025.</li> <li>Till date, DCT, T8 Submission, Pre – Migration, T12 submitted. PACS Secretary and BM were advised to ensure day end of the PACS till current date and submit the T14 for the PACS to be taken up for e PACS during the upcoming DLMIC meeting.</li> <li>The undersigned interacted with the PACS official and urged to get the doubts clarified on all the areas of operation of working in the software.</li> </ul> <p>Cooperative Literacy Camp:</p> <p>As part of the celebrations marking the International Year of Cooperatives, a Cooperative Literacy Camp was organized to create awareness and understanding of the cooperative model among rural communities.</p> <ul style="list-style-type: none"> <li>During the programme, the undersigned highlighted the critical role cooperatives played in empowering farmers, promoting self-reliance, and fostering inclusive economic growth. Also, gave a brief on the initiatives of the GoI on: <ul style="list-style-type: none"> <li>PACS Computerisation and its role in strengthening PACS</li> </ul> </li> </ul>		

	<ul style="list-style-type: none"> <li>○ Formation of M PACS in uncovered GPs</li> <li>○ Enabling provisions of Model Bye laws</li> <li>○ Schemes of WLGSP, PMKSK, PMBJK, PM KUSUM</li> <li>○ Integration of CSC services with PACS and role of PACS in e-services Development</li> <li>○ Membership of NECL, BBSSL and NCOL and its intended benefits to PACS</li> </ul> <ul style="list-style-type: none"> <li>• The undersigned enlighten the participants on the role played by NABARD at National level, State level and District level in GoI's initiative in realizing the goal of Sahkar Se Samriddhi.</li> <li>• The initiative aimed to create the awareness on the important initiatives of GoI and NABARD for strengthening the PACS in the wake of International Year of Cooperatives.</li> </ul>	
9	Specific action point for NABARD and time frame, if any, for compliance	
	Action Point	Specific comments/ timeframe for compliance
a	Kolki PACS to ensure day end till current PACS.	20.05.2025
10	Any issue raised in the meeting on behalf of NABARD and response of the house thereon	
	Topic/issue	Response of the house
a	Nil	
b		
11	Suggested follow up action to be initiated and Office /Department/s concerned	
a	NA	
b		
12	Any other point/s to be brought to the notice of office	
a	NA	
b		
13	 (Dharmendra G. Chauhan) DDM-Rajkot & Porbandar Date: 16.05.2025	
14	Comments of the concerned Dept.	
	Signature with date	
15	Comments of HoD/OIC	
	Signature with date	
16	Post approval follow up action initiated :(Indicate the gist of the follow up action taken)	
a		
b		
	Name: (Initiator)	Name: (Section in charge)
	Designation	Designation
	Signature with date	Signature with date





