

**INTER OFFICE MEMORANDUM**

Ref.No.NB.JH.DDM(Ramgarh)/491/IDD-CLC/2025-26

Date: 03 October 2025

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For : CGM, NABARD, Jharkhand R.O., Ranchi

From : DDM, NABARD, Ramgarh, Jharkhand  
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**Cooperative Literacy Camp for PACS officials at Patratu Block of Ramgarh district on 16.09.2025 - Back to Office Report**

Please find attached herewith the BTOR for Cooperative Literacy Camp for PACS officials at Patratu Block of Ramgarh district held on 16.09.2025



(Deepa Priyanka)

DDM, Ramgarh

Encl: as above

**Back to Office Report (BTOR)**

Sr.No.	Particulars	Remarks
1	Name of the Project/Programme	Cooperative Literacy Camp for PACS officials at Patratu Block
2	Place	Bhurkunda Branch, Jharkhand State Cooperative Bank (JStCB), Patratu Block
3	Date	16.09.2025
4	Name of Organization/NGO/ Person visited	DDM, Branch Manager (Bhurkunda branch, JStCB), JStCB officials, PACS officials, System Integrator (SI)
	Organised By	NABARD in coordination with JStCB
5	Purpose of Visit	To attend Cooperative Literacy Camp for PACS officials at Patratu Block
6	Topic Discussed	<p>The participants were introduced to the significance of celebrating the <i>International Year of Cooperatives 2025</i>. Detailed discussions were held on the <i>Centrally Sponsored PACS Computerisation Project</i>, which aims to make PACS more transparent, efficient and service-oriented.</p> <p>The role of PACS as <b>Multi Service Centres (MSC)</b> was emphasised, with examples of diversification into custom hiring, CSCs and agri-input outlets.</p> <p>The session also covered the <i>World's Largest Grain Storage Plan</i> and its potential to create storage capacity at PACS level, <i>KCC issuance through PACS</i>, <i>sanction of ST (others) limits</i> for fertiliser and input business, and opportunities under <i>AIF</i> for infrastructure development.</p>
7	Outcome of Visit – Action Points	<p><b>System Integrator (SI) Training &amp; Handholding</b></p> <ol style="list-style-type: none"> <li>1. SI to ensure mandatory 14-day training and handholding support for PACS.</li> </ol>

		<p>2. Trainings must be made more effective and practical, with rigorous handholding at field level.</p> <p><b>Capacity Building of PACS Officials</b></p> <p>1. Many PACS officials are still unable to perform voucher entry and day-end operations; some can only enter membership data.</p> <p>2. SI to design refresher training modules focusing on critical functions.</p> <p><b>SI staff to assist PACS in:</b></p> <p>1. Uploading legacy documents and registration certificates.</p> <p>2. Entering asset details.</p> <p>PACS officials to be trained and engaged on document uploading and ERP operations to achieve target within timelines.</p> <p><b>Monitoring by JSTCB</b></p> <p>JSTCB officials advised to closely monitor the progress and ensure timely follow-up with SI and PACS.</p>
8	Any other information, if any	



