

संघ राज्य प्रशासन, लद्दाख



THE ADMINISTRATION OF
UNION TERRITORY OF LADAKH

सामान्य प्रशासन विभाग

GENERAL ADMINISTRATION
DEPARTMENT

F. No.: M / 13 / 2021 - GAD SEC – Part (1)

ई-मेल / e-mail:
gad.utladakh@ladakh.gov.in

यूटी सचिवालय / UT Secretariat
लेह / Leh, Dated: - 29.01.2025

Subject: Constitution of State Apex Committee (SAC), State Cooperative Development Committee (SCDC) and District Cooperative Development Committee (DCDC) in the Union territory of Ladakh for Celebration of International Year of Cooperatives, 2025 - reg.

Reference:

- i. R-11016/17/2024-CTPII (122505), Dated: 10.01.2025 (Constitution of a State Level Committee for Celebration of International Year of Cooperatives).
- ii. R-11016/17/2024-CTPII (122505), Dated: 10.01.2025 (Constitution of a District Level Committee for Celebration of International Year of Cooperatives).
- iii. R-11016/17/2024-CTPII (122505), Dated: 10.01.2025 (Constitution of a State Level Committee for Celebration of International Year of Cooperatives).

**Order No.: 59 - LA (GAD) of 2025
Dated: 29.01.2025**

Sanction is hereby accorded to the Constitution of *State Apex Committee (SAC), State Cooperative Development Committee (SCDC), and District Cooperative Development Committee (DCDC)* in the Union territory of Ladakh for the Celebration of International Year of Cooperatives (IYC), 2025.

A. State Apex Committee (SAC):

1.	Hon'ble Lt. Governor, UT of Ladakh	Chairperson
2.	Chief Secretary / Advisor to Lt. Governor, UT of Ladakh	Member Convenor
3.	Administrative Secretary, Cooperative Department, UT of Ladakh.	Member
4.	Administrative Secretary, Agriculture Department, UT of Ladakh.	Member
5.	Administrative Secretary, Food Civil Supplies & Consumer Affairs Department, UT of Ladakh.	Member
6.	Administrative Secretary, Animal, Sheep Husbandry & Fisheries Department, UT of Ladakh.	Member
7.	Administrative Secretary, Rural Development and Panchayati Raj Department, UT of Ladakh.	Member
8.	Administrative Secretary, Finance Department, UT of Ladakh.	Member
9.	Administrative Secretary, Revenue Department, UT of Ladakh.	Member
10.	Administrative Secretary, Horticulture Department, UT of Ladakh.	Member
11.	Administrative Secretary, Information and Public Relation Department, UT of Ladakh.	Member

Roles and Responsibilities of SAC:

1. Monitor, supervise, support and provide guidance in State level programs to be organised by SCDC to ensure the effective implementation of planned events and initiatives and also to execute and coordinate with the National Level Programs.
2. Get prepared a comprehensive media plan for wide dissemination of the information on activities conducted throughout the year and to share research and success stories related to cooperatives through all types of media.
3. Organize Cooperative Festivals at the UT to celebrate and promote the spirit of cooperatives, showcasing their achievements and contributions to sustainable development.
4. Provide continuous directions, suggestions, and evaluation to the SCDC on monthly progress report on the activities done and submit to convenor to place it before the of National Execution Committee.
5. Hold meetings quarterly.
6. Function from the date of constitution to 31st December, 2025. The Committee may invite any other member(s), as may be deemed fit.

B. State Cooperative Development Committee (SCDC):

1.	Chief Secretary / Advisor to Lt. Governor, UT of Ladakh	Chairperson
2.	Administrative Secretary, Cooperative Department, UT of Ladakh.	Convener
3.	Administrative Secretary, Agriculture Department, UT of Ladakh.	Member
4.	Administrative Secretary, Food Civil Supplies & Consumer Affairs Department, UT of Ladakh.	Member
5.	Administrative Secretary, Animal, Sheep Husbandry & Fisheries Department, UT of Ladakh.	Member
6.	Administrative Secretary, Rural Development and Panchayati Raj Department, UT of Ladakh.	Member
7.	Administrative Secretary, Finance Department, UT of Ladakh.	Member
8.	Administrative Secretary, Revenue Department, UT of Ladakh	Member
9.	Administrative Secretary, Horticulture Department, UT of Ladakh	Member
10.	Managing Director, SIDCO	Member
11.	Administrative Secretary, Information and Public Relations Department, UT of Ladakh	Member
12.	Additional Registrar of Cooperative Societies	Member
13.	Director Animal Husbandry and Fisheries, Department Ladakh.	Member
14.	Chief General Manager, NABARD	Member
15.	Representative from Regional Office of National Cooperative Development Corporation (NCDC)	Member
16.	Representative from National Dairy Development Board (NDDB)	Member
17.	Managing Director, J&K State Cooperative Bank	Member
18.	Chairman UT Dairy Cooperative Federation	Member
19.	General Manager, Food Corporation of India (FCI)	Member

Roles and Responsibilities of SCDC:

1. Plan, execute and monitor state level events such as conferences, exhibitions, and cultural programs and to support local cooperative societies in organizing grassroots-level events.
2. Prepare a comprehensive media plan for wide dissemination of the information on activities conducted throughout the year and to share research and success stories related to cooperatives through all types of media.
3. Execute and coordinate the National Level Programs.
4. Monitor, supervise, support and provide guidance in District level programs to be organised by DCDC.
5. Assign activities to various stakeholders and appointment of nodal officer from various Ministries / Departments / Organizations.
6. Identify and collaborate with stakeholders to ensure wide participation and engagement.
7. Provide overall guidance on the planning and implementation of the International Year of Cooperatives.
8. Establish mechanisms to track progress and assess the impact of IYC activities and prepare event reports and a final evaluation report summarizing the outcomes of the event and send it to the National Level Implementation Committee for review and approval.
9. Organize events using the allocated budget, mobilize local resources for the IYC Action Plan, and monitor budget expenditure.
10. Get feedback and monthly activity report from DCDC, National Federations & MSCS and submit it to National Execution Committee.
11. Hold meetings monthly and submit Minutes and monthly progress report to Secretary, Cooperation to be placed before State Apex Committee and National Execution Committee.
12. Function from the date of constitution to 31st December, 2025. The Committee may invite member(s), as deemed fit.

C. District Cooperative Development Committee (DCDC):

1.	District Collector / Deputy Commissioner	Chairperson
2.	Additional District Development Commissioner	Member
3.	Additional Deputy Commissioner	Member
4.	Deputy Registrar, Cooperative Societies	Convener
5.	Chief Agriculture Officer	Member
6.	Chief Horticulture Officer	Member
7.	Chief Animal Husbandry Officer	Member
8.	Assistant Director, Department of Food, Civil Supplies and Consumer Affairs	Member
9.	District Sheep Husbandry Officer	Member
10.	Assistant Director, Fisheries Department	Member
11.	Assistant Director, Information and Public Relations Department.	Member
12.	Senior Manager, State Cooperative Bank of District	Member

13.	District Development Manager (DDM), NABARD	Member
14.	Depot Manager FCI (Representative of FCI)	Member
15.	Representative of NDDB	Member
16.	President / Managing Director, District Milk Union	Member
17.	President / Managing Director, District Fishery Union	Member

Roles and Responsibilities of DCDC:

1. Develop a strategic district level plan for the IYC celebrations, including goals, key activities, and timelines with annual activity calendar.
2. Prepare a comprehensive media plan for wide dissemination of the information on activities conducted throughout the year and to share research and success stories related to cooperatives through all types of media.
3. Plan and execute events such as conferences, exhibitions, and cultural programs and also support local cooperative societies in organizing grassroots-level events, as per the plan.
4. Assign activities to various stakeholders and appointment of nodal officers from various Departments/Organizations.
5. Identify and collaborate with stakeholders to ensure wide participation and engagement from various sectors, including marginalized groups, women, youth and students at district, tehsil and village level.
6. Establish mechanisms to track progress and assess the impact of IYC activities and prepare event reports and a final evaluation report summarizing the outcomes of the event.
7. Hold meetings monthly and submit Minutes and monthly progress report to Secretary, Cooperation to be placed before SCDC.
8. Function from the date of constitution to 31st December, 2025. The Committee may invite member(s) as deemed fit.

By order of the Administration of UT of Ladakh.

Sd/-
(Michael M. D'Souza) IAS
 Administrative Secretary
General Administration Department

Copy to all above Members / Officers.

Copy also to the:

1. All Administrative Secretaries, UT Administration of Ladakh.
2. Director, Ministry of Cooperation, GoI.
3. Administrative Secretary, Cooperative Department, Ladakh
4. Deputy Commissioner / CEO, LAHDC Leh and Kargil
5. Additional Registrar Cooperative Ladakh.
6. Director (IT), NIC, Ladakh.
7. Private Secretary to the Advisor to the Lt. Governor, UT of Ladakh for information of Advisor to Hon'ble Lt. Governor, Ladakh

(Sandeep Singh) JKAS,
 Under Secretary
General Administration Department